IWEG2020 Online Meeting Guidelines

1. Please well-prepare meeting materials in advance

2. Download **VooV Meeting** via https://www.voovmeeting.com/
which is available for macOS, Windows, iOS, and Android.

3. **Conference Program**
July 18, 2020: Online Registration July 19, 2020: Keynote speeches, oral & poster presentations

4. **Conference Time**: 9:00- 18:00 (China Standard Time (CST), UTC/GMT +8)
Noted: The date & time mentioned are all in.

5. Please kindly confirm if you are available for this online meeting, and send back the filled Participant Form & Poster in PDF file (if you sign up for poster presentations) to **Secretary@iwegconf.org** before 9:00AM on July 15th **(China Standard Time (CST), UTC/GMT +8).**
Otherwise, oral/poster presentations after the deadline will not be considered.

6. Participants beyond Chinese Mainland: Please be sure to send back the filled registration form, download & understand the basic operation of the VooV Meeting within July 17th. The organizing committee will simulate meeting platform operation with foreign authors about 4 days before the meeting, to ensure the online conference is held smoothly (Time will be announced later).

7. Other tips
a. Turn off/mute the cellphone during themeeting
b. Please join the meeting 10 minutes in advance
c. Please turn on your camera when giving a speech/question, and close it after completion